

OFFICIAL MINUTES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES
September 4, 1986



MINUTES

UNIVERSITY OF SOUTHERN INDIANA

September 4, 1986

The University of Southern Indiana Board of Trustees met Thursday, September 4, 1986, in the USI University Center. Present were Trustees Robert Boyer, William Brooks, Jr., Percy Clark, Jr., Joseph E. O'Daniel, John J Pruis, Carole D. Rust, and Eric Williams; and Honorary Trustee Al Woll. Also attending were President David Rice, Vice Presidents Donald Bennett, Robert Reid, Sherrienne Standley, and Byron Wright; and Faculty Council Chairman Charles Price.

There being a quorum present, Mr. O'Daniel called the meeting to order at 1:23 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF JULY 2, 1986, MEETING

Two amendments to the July 2, 1986, minutes were offered. The first was a correction to the wording on the report of the nominating committee, and the second was a correction to the summary page on the MBA program. On a motion by Mrs. Rust, seconded by Dr. Pruis, the minutes of the July 2, 1986, meeting were approved with corrections.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees will be Thursday, November 6, 1986, in Indianapolis. Committee meetings will be held on Thursday, October 2, in New Harmony, Indiana.

C. REPORT FROM THE LONG -RANGE PLANNING COMMITTEE

Mr. Brooks reported that the one-page documents submitted by trustees about the University's development within five to ten years had been combined into a single document, incorporating all the ideas. Each trustee was given a copy of the document. Mrs. Rust offered a sentence for inclusion about nontraditional students and the use of campus physical facilities for noncredit programming. On a motion by Mrs. Rust, seconded by Dr. Pruis, the report was accepted with the amendment.

D. PRESIDENT'S REPORT

Dr. Rice reported to the Board that preliminary meetings had been held with representatives of Odle/Burke architects and that it was expected that a more detailed report could be made at the October committee meetings.

He also said that the Evansville Graduate Studies Center began operation on July 1, 1986. It is located in the historic Carpenter House in downtown Evansville in space leased from public television station WNIN.

Dr. Rice reported the fall semester was off to a good start with a record enrollment of 4,333, an increase of 7.65 percent over last year's enrollment. He said the academic division chairmen had reported on developments in their areas at the fall meeting of the faculty and administrative staff and the chairmen will be invited to make similar reports to the Board of Trustees at the October committee meetings.

SECTION II - FINANCIAL MATTERS

A. RESOLUTION FOR FINANCIAL AID AWARDS

Indiana Code 20-12-1-2 provides for the awarding of financial aid to students from existing resources. On a motion by Dr. Pruis, seconded by Mr. Brooks, the following resolution was approved.

Pursuant to Indiana Code 20-12-1-2, the University of Southern Indiana Board of Trustees delegates to the President of the University of Southern Indiana the responsibility to approve financial aid recommendations for students within 1986-87 budgetary capabilities.

B. BUDGET ADJUSTMENTS AND APPROPRIATIONS

1. Appropriations: 1986-87

From:		Unappropriated NEA/Weinzapfel Funds	
To:	3-30960	NEA/Weinzapfel Supplies and Expense	\$5,000

2. Appropriations and Transfers: 1985-86

The annual closing of the financial records requires adjustments, additional appropriations, and transfers between funds. These closing transactions are found in Exhibit II-A.

On a motion by Dr. Pruis, seconded by Mr. Boyer, the above appropriations and the appropriations and transfers in Exhibit II-A were approved.

C. BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE PREMIUM RATES

The following Blue Cross/Blue Shield monthly premium rates have been quoted for a twelve-month period beginning October 1, 1986. These renewal rates include the addition of Cost Guard Health Care Benefits Management System.

Cost Guard is a cost-containment program which helps manage health care resources by using several control features to eliminate unnecessary inpatient hospital care. With this management system, the insured member plays an active role in the administration of health care benefits.

Blue Cross/Blue Shield provides the primary health insurance coverage for 242 employees, retirees, and families. The university contribution for single and family coverage has been 75% of the total premium. The contribution of the University for the retired employee eligible for Medicare takes into consideration the cost of Medicare to the retiree.

On a motion by Mrs. Rust, seconded by Dr. Pruis, the renewal of the master policy with Blue Cross/Blue Shield with the addition of the Cost Guard Health Care Benefits Management System with the following rate schedule for 1986-87 was approved.

Blue Cross/Blue Shield

Monthly Premium Rates

	<u>Total</u>	<u>1985-86</u> <u>University</u>	<u>Employee</u>	<u>Total</u>	<u>1986-87</u> <u>University</u>	<u>Employee</u>
Single	\$ 64.40	\$ 48.30	\$ 16.10	\$ 64.40	\$ 48.30	\$ 16.10
Family	168.50	126.38	42.12	169.30	126.96	42.34
Over 65 (Retired)	52.90	46.90	6.00	61.10	53.10	8.00

D. MAXICARE HEALTH MAINTENANCE ORGANIZATION PREMIUM RATES

Maxicare Preferred Health Care Network is an alternative health benefit program available to employees of the University of Southern Indiana. Maxicare is a Health Maintenance Organization which offers a comprehensive health plan and stresses preventative care. It is the primary health care provider for 27 employees, retirees, and families.

The renewal rates beginning October 1, 1986, for Maxicare have been reduced approximately 12 percent for single coverage and 15 percent for family coverage due to the introduction of an expanded provider delivery system under Maxicare Preferred Health Care Network.

On a motion by Mrs. Rust, seconded by Dr. Pruis, the renewal of the master policy with Maxicare Indiana, Inc. with the following rate schedule for 1986-87 was approved.

Maxicare Indiana, Inc.

Monthly Premium Rates

	<u>Total</u>	<u>1985-86</u> <u>University</u>	<u>Employee</u>	<u>Total</u>	<u>1986-87</u> <u>University</u>	<u>Employee</u>
Single	\$ 73.36	\$ 48.30	\$ 25.06	\$ 64.30	\$ 48.30	\$ 16.00
Family	217.37	126.39	90.98	182.69	126.97	55.72
Over 65 (Retired)	51.53	46.90	4.63	52.03	52.03	-0-

E. LEGISLATIVE OPERATING APPROPRIATIONS REQUESTS, 1987-89

The 1987-89 biennial Legislative Operating Appropriation Request approved in the July 2, 1986, meeting has been revised due to technical corrections made after receipt of final instructions. The net result is a reduction of \$5,646 from the total biennial request.

On a motion by Mr. Williams, seconded by Dr. Clark, the revised Legislative Operating Appropriations Request as presented in Exhibit II-D was approved.

SECTION III - PERSONNEL MATTERS

On a motion by Mr. Boyer, seconded by Mr. Brooks, both items A and B were approved.

A. EARLY RETIREMENT

Dona F. Frost, Professor of Business, in accordance with the early retirement policy, has requested early retirement effective May 9, 1987, including leave with pay for the Spring Semester, 1987, from January 12, 1987, through May 8, 1987. Severance pay based upon 17 years' service to the University amounts to \$6,562 and will be paid as of June 30, 1987.

B. APPROVAL FOR LEAVE OF ABSENCE WITH PAY, SPRING SEMESTER, 1987

Wanda B. Hibbitts, Professor of Business; leave of absence with pay for the spring semester, 1987; effective January 5, 1987. Professor Hibbitts will retire at the end of the 1986-87 academic year which marks the completion of 17 years of service to the University.

There being no further business, the meeting was adjourned at 2:20 p.m.

Respectfully submitted,



Carole Rust, Secretary

BUDGET ADJUSTMENTS

1. Additional Appropriations

From:	Unappropriated Current Operating Fund	
To:	1-10160 Arts Commission - Music Supplies and Expense	\$ 7,920
To:	1-10170 Arts Commission - Theatre Supplies and Expense	\$ 1,132
To:	1-10100 General Instruction Capital Outlay	\$ 2,914
To:	1-10100 General Instruction Supplies and Expense	\$ 500
To:	1-15000 Physical Plant Capital Outlay	\$79,839
To:	1-19999 Current Operating Supplies and Expense	\$ 5,448
From:	Unappropriated Student Publication Funds	
To:	2-20400 Student Publications Supplies and Expense	\$ 102
From:	Unappropriated Continuing Education Revolving Funds	
To:	2-22000 Continuing Education Revolving Fund Supplies and Expense	\$15,695
From:	Unappropriated University Center Funds	
To:	3-30200 University Center Repairs and Maintenance	\$79,303
From:	Unappropriated Athletic Funds	
To:	3-30602 Athletics Baseball Supplies and Expense Capital Outlay	\$ 4,207 \$ 969
To:	3-30606 Athletics Basketball Men Supplies and Expense	\$14,794
To:	3-30607 Athletics Softball Women Supplies and Expense	\$ 424

Additional Appropriations (Cont'd)

To:	3-30608	Athletics Golf Supplies and Expense	\$ 1,200
To:	3-30609	Athletics Cross Country Supplies and Expense	\$ 3,419
From:		Unappropriated HPER Equipment Funds	
To:	6-60400	HPER Equipment Fund Repairs and Maintenance	\$ 5,586
From:		Unappropriated Instructional Equipment Funds	
To:	6-60780	Instructional Equipment Capital Outlay	\$40,900
From:		Unappropriated PAC Building Roof Funds	
To:	6-62107	PAC Building Roof Repairs and Maintenance	\$ 7,700
From:		Unappropriated Forum III Renovation Funds	
To:	6-62108	Forum III Renovation Repairs and Maintenance	\$19,725

2. Transfer of Funds

From:	6-64100	Academic Building Facility Fund	
To:	6-60107	Administration Building Reroof	\$77,680
To:	6-62105	Computer Center Renovation	\$ 218
To:	6-62107	PAC Building Roof	\$27,300
To:	6-61010	PAC Building Construction	\$ 3,685
From:	6-61020	Forum/Library Construction	
To:	6-64100	Academic Building Facilities Fund	\$ 1,629
From:	1-19999	Current Operating Funds	
To:	6-60780	Instructional Equipment	\$20,450
To:	6-60701	Administrative Computers	\$94,883

SUMMARY I
SUMMARY OF 1987-89 OPERATING REQUEST

UNIVERSITY OF SOUTHERN INDIANA

EDUCATIONAL SERVICES	1986-87 BUDGET		1987-88 REQUEST		1988-89 REQUEST		TOTAL BIENNIAL (\$)
	TOTAL (\$)	CHANGE (\$)	CHANGE (\$)	(%)	CHANGE (\$)	(%)	
I. INSTRUCTION							
A. On-Campus for Credit Instruction	11,409,508	2,551,432	13,960,940	22.4%	1,332,971	9.5%	29,254,851
B. Continuing Education	316,605	70,800	387,405	22.4%	36,989	9.5%	811,799
SUBTOTAL	<u>11,726,113</u>	<u>2,622,232</u>	<u>14,348,345</u>	<u>22.4%</u>	<u>1,369,960</u>	<u>9.5%</u>	<u>30,066,650</u>
II. STUDENT ASSISTANCE	358,178	17,909	376,087	5.0%	18,804	5.0%	770,978
TOTAL EDUCATIONAL SERVICE BUDGET	<u>12,084,291</u>	<u>2,640,141</u>	<u>14,724,432</u>	<u>21.8%</u>	<u>1,388,764</u>	<u>9.4%</u>	<u>30,837,628</u>
EXPENDITURE BUDGET CHANGES							
I. PRICE INFLATION							
A. Personal Services		470,570			496,215		1,437,355
B. Supplies and Expense		240,273			204,628		685,174
SUBTOTAL		<u>710,843</u>			<u>700,843</u>		<u>2,122,529</u>
II. ACTIVITY LEVEL CHANGE		0			0		0
III. QUALITY IMPROVEMENTS		1,161,783			590,673		2,914,239
IV. PROGRAM CHANGE		367,296			78,444		813,036
V. STUDENT ASSISTANCE		17,909			18,804		54,622
VI. EXPENDITURE ADJUSTMENTS							
A. Prior Enrollments		212,310					424,620
B. Prior Insurance Costs		170,000					340,000
SUBTOTAL		<u>1,929,298</u>			<u>687,921</u>		<u>4,546,517</u>
TOTAL EXPENDITURE BUDGET		<u>2,640,141</u>			<u>1,388,764</u>		<u>6,669,046</u>
INCOME BUDGET							
I. STUDENT FEES							
A. Rate Change	3,273,452	163,672	3,437,124	5.0%	171,856	5.0%	7,046,104
II. FEDERAL FUNDS	0	0	0		0		0
III. STATE APPROPRIATIONS							
A. Operating Expense	7,878,379	2,468,261	10,346,640	31.3%	1,207,575	11.7%	21,900,855
B. Fee Replacement	932,460	8,208	940,668	0.9%	9,303	1.0%	1,890,669
C. Reallocation (Inter-Campus)							
SUBTOTAL	<u>8,810,839</u>	<u>2,476,469</u>	<u>11,287,308</u>	<u>28.1%</u>	<u>1,216,908</u>	<u>10.8%</u>	<u>23,791,524</u>
TOTAL INCOME BUDGET	<u>12,084,291</u>	<u>2,640,141</u>	<u>14,724,432</u>	<u>21.8%</u>	<u>1,388,764</u>	<u>9.4%</u>	<u>30,837,628</u>

SUMMARY II
 INDIANA PUBLIC POSTSECONDARY EDUCATION
 PRIORITY RANKING OF INSTITUTIONAL BUDGET REQUEST
 1987-89 BIENNIUM

UNIVERSITY OF SOUTHERN INDIANA

Priority	Item	1987-88 Increases	1988-89 Increases	Budget Category
	1986-87 Expenditure Base	12,084,291	14,724,432	
	Adjustments to Base			
	Increased insurance costs	170,000		
	Prior enrollment change	212,310		
	Total Adjusted Base	12,466,601	14,724,432	
1	Salaries & Wages	354,864	372,607	price change
2	Staff Benefits	115,706	123,608	price change
3	General Supplies & Expenses	109,022	114,473	price change
4	Utilities	108,846	65,509	price change
5	Fire & casualty Insurance	22,405	24,646	price change
6	Student Assistance	17,909	18,804	price change
7	MBA	79,080	41,044	program change
8	MS-Education	64,016	35,400	program change
9	Southern Ind Development Center	306,600	130,250	quality improvement
10	Attract & Retain	148,433	158,823	quality improvement
11	Part Time Faculty	215,600	200,900	quality improvement
12	General Studies	57,600	(900)	program change
13	Library Improvement	146,800	49,500	quality improvement
14	Developmental Support	30,400	28,300	quality improvement
15	Social Work	32,100	19,900	program change
16	Phy Ed & Wellness	21,700	7,600	program change
17	Science Equip Replacement	125,000	50,000	quality improvement
18	Outcomes Assessment	34,150	(2,100)	quality improvement
19	Computer Learning Center	54,800	(25,000)	quality improvement
20	Intelenet-IHETS	100,000	0	quality improvement
21	Health Related Psych	81,500	(17,000)	program change
22	Medical Sonography	31,300	(7,600)	program change
	Total Increase Requested	2,257,831	1,388,764	

TOTAL REQUESTED

14,724,432

16,113,196

EXPENDITURES I
EXPLANATION OF PRICE INFLATION BUDGET CHANGES
UNIVERSITY OF SOUTHERN INDIANA

	1987-88		1988-89				
	1986-87 General Fund Expenditures	Less: Other Unrestricted Income	1986-87 Base Budget Expenditures	Projected Change \$	Total Budget	Projected Change \$	Total Budget
A. PERSONAL SERVICES							
1. Salaries & Wages	7,421,640	(324,366)	7,097,274	354,864	7,452,138	372,607	7,824,745
2. Staff Benefits							
a. Retirement Programs							
(1) FERF	174,326		174,326	8,717	183,043	9,152	192,195
(2) TRF	49,476		49,476	2,474	51,950	2,598	54,548
(3) TIAA/CRF	504,813		504,813	25,968	530,781	26,539	557,320
b. Social Security	525,976		525,976	27,088	553,064	28,466	581,530
c. Life Insurance	29,765		29,765	4,465	34,230	4,135	38,365
d. Health Insurance	386,625		386,625	46,395	433,020	51,963	484,983
e. Employee Remitted Fees	11,986		11,986	599	12,585	755	13,340
SUBTOTAL	1,682,967	0	1,682,967	115,706	1,798,673	123,608	1,922,281
TOTAL PERSONAL SERVICES	9,104,607	(324,366)	8,780,241	470,570	9,250,811	496,215	9,747,026
B. SUPPLIES & EXPENSES							
1. General S & E	2,277,321	(96,889)	2,180,432	109,022	2,289,454	114,473	2,403,927
2. Energy							
a. Electricity	436,127		436,127	95,156	531,283	50,081	581,364
b. Natural Gas	90,108		90,108	8,883	98,991	9,759	108,750
SUBTOTAL	526,235	(96,889)	526,235	104,039	630,274	59,840	690,114
3. Utilities							
a. Water	11,800		11,800	1,800	13,600	2,073	15,673
b. Sewer	15,340		15,340	3,007	18,347	3,596	21,943
SUBTOTAL	0	0	27,140	4,807	31,947	5,669	0
4. Fire & Casualty Insurance	224,051		224,051	22,405	246,456	24,646	271,102
TOTAL SUPPLIES & EXPENSES	3,054,747	(96,889)	2,957,858	240,273	3,198,131	204,628	3,402,759
TOTAL PRICE INFLATION	12,159,354	(421,225)	11,738,099	710,843	12,448,942	700,843	13,149,785
STUDENT ASSISTANCE	346,192		346,192	17,909	364,101	18,804	382,905
TOTAL BASE BUDGET	12,505,546	(421,225)	12,084,291	728,752	12,813,043	719,647	13,532,690

**INCOME SCHEDULE I
GROSS STUDENT FEE REVENUE ANALYSIS
UNIVERSITY OF SOUTHERN INDIANA**

	1984-85 (Actual)		1985-86 (Actual)		1986-87 (Budgeted)		1987-88 (Projected)		1988-89 (Projected)	
	Unrestricted	Restricted/Auxiliary	Unrestricted	Restricted/Auxiliary	Unrestricted	Restricted/Auxiliary	Unrestricted	Restricted/Auxiliary	Unrestricted	Restricted/Auxiliary
I. BUDGET INFORMATION										
A. Instructional & Academic Facilities Fee Revenue										
1. Resident										
a. Undergraduate	2,535,461	1,932	2,860,369	3,234	3,239,535	4,180	3,368,307	4,339	3,507,519	4,506
b. Masters										
2. Non-Resident										
a. Undergraduate	615,456		650,862		712,293		739,452		767,968	
SUBTOTAL	3,152,849		3,514,465		3,960,839		4,112,098		4,279,994	
B. Less Academic Facilities Fees Dedicated	842,854		912,535		935,599		940,668		949,991	
Net Instructional Fees	2,309,995		2,601,930		3,020,409		3,171,430		3,330,003	
C. Other Fees										
1. Continuing Education	162,387		174,884		200,000		210,000		220,500	
2. Special Course Fees	18,674		32,131		30,050		31,552		33,129	
3. Incidental Student Fees	10,383		3,995		1,993		2,092		2,196	
4. Medical Education	21,280		22,040		21,000		22,050		22,152	
Students										
TOTAL Unrestricted Fee Revenue	2,522,719		2,834,990		3,273,452		3,437,124		3,608,980	
D. Other Dedicated Fee Revenue										
1. Student Activities										
a. Student Programs	63,133	10,235	46,290	10,336	56,813	10,235	59,653	10,746	62,635	11,283
b. Student Publications										
c. Intercollegiate Athletics	141,201	4,274	171,074	2,150	137,806	0	144,696	0	151,930	0
d. Day Care Center		955		1,286		1,146		1,203		1,263
e. Student Service Fee										
2. Performance Facilities										
a. University Center	132,000		112,885		132,000		138,600		145,530	
TOTAL	351,798		344,021		338,000		354,898		372,641	